

WHY does your company need LianPiao.net?



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Invoicing scenario

Workflow description under traditional working mode



More invoices and more email sending

After the company decided to issue value-added tax electronic invoice, many business processes of the company's finance, sales, treasure, taxation and other departments have changed greatly; The invoicing personnel of the finance department need to issue VAT general e-invoices and VAT special e-invoices in the 「Ukey invoicing software」 or 「The public service platform for e-invoice of the electronic tax bureau」; Because the invoicing platform of the tax bureau does not support the maintenance of customers' e-mail addresses and the automatic batch sending of e-invoices to customers' e-mail addresses, Invoicing personnel can only send one e-mail with one e-invoice to customers or internal sales, tax and other departments in a single time on the invoicing platform of the tax bureau; Due to the large number of customers, sometimes a customer has multiple receiving mailboxes. Invoicing personnel can only maintain the customer's e-mail information in Excel first, and copy it to the Invoicing platform one by one when sending e-invoices.

Equipment or software required

- Computer
- Invoicing platforms
Ukey invoicing software
The public service platform for e-invoice of the electronic tax bureau
- Excel
- E-mail system



Record the sending details of electronic invoice with Excel to avoid wrong, missing and duplicate sending.

After invoicing and sending invoices, invoicing personnel need to use Excel to record the invoice No, Invoicing Date, amount, customer name, e-mail sending date, customer e-mail address and other necessary information of each invoice, and make statistics on the issuing, sending and delivery of e-invoices, so as to facilitate subsequent query, statistics and management, so as to prevent wrong, missing or repeated sending of e-invoices to customers and affect the subsequent AR collection from customers.

Equipment or software required

- Computer
- Excel

Download and print electronic invoices and support subsequent processes.

After completing excel statistics, the invoicing personnel need to download and print each electronic invoice from the invoicing platform of the tax bureau. If it is an electronic invoice in OFD format, they also need to download OFD reader to print these electronic invoices; After printing, the invoicing personnel need to check the printed invoices with Excel records one by one, and then submit the electronic invoice printing documents to the company's sales, accounting and tax departments to follow the business processes of AR collection, accounting and tax declaration.

Equipment or software required

- Computer
 - Invoicing platforms
 - Printer
 - OFD reader
 - Excel
- Ukey invoicing software
The public service platform for e-invoice of the electronic tax bureau

Save the original documents of electronic invoices, establish electronic accounting archive, and preliminarily meet the compliance requirements of the four Ministries of the state on electronic reimbursement and archiving of e-invoices.

After downloaded and printed the electronic invoice, the invoicing personnel need to rename the original document 「PDF or OFD version」of e-invoice according to certain rules and save it in their own computer or mobile hard disk, so as to meet the requirements of the Tax, Finance, Archives Bureau and the Ministry of Commerce that the e-invoice original documents need to be kept for 30 years; Financial personnel need to use Excel to enter the document No of accounting voucher, reimbursement form, PR, contract, PO, SO, bank transaction receipt and other documents associated with each invoice, establish electronic index table and electronic archives for subsequent query and audit and preliminarily meet the compliance requirements of the four Ministries of the state on electronic reimbursement and archiving of e-invoices.

Equipment or software required

- Computer
- Mobile hard disk
- Excel

Communicate with the customer, ask the customer to sign for the electronic invoice, record the details of the customer's signing, complete the necessary process of invoice delivery, leave legal evidence for subsequent AR collection and dunning.

After receiving the e-invoice email, the customer cannot sign online directly. The financial personnel need to confirm with the customer by phone or Wechat whether they have received the email and ask the customer to reply to the email to confirm their signing. The financial personnel need to use Excel to record the customer signing details of each electronic invoice, complete the necessary process of invoice delivery and leave legal evidence for subsequent AR collection and dunning.

Equipment or software required

- Computer
- Telephone
- Wechat
- Excel

Problems and risks in traditional working mode

Switching from VAT paper invoice to electronic invoice involves many internal and external business processes of the company, which need to be optimized and adjusted, which is time-consuming, laborious, and large investment.

01

The finance and taxation personnel, especially the invoicing personnel of the finance department, are facing great work pressure and need to increase manpower and more manpower budget.

02

The e-mail sent may be blocked by the customer's e-mail system or classified as spam. The customer cannot receive the company's e-invoice in time, affecting the subsequent AR collection process and putting pressure on the company's cash flow.

03

The email sent by the company is easy to be illegally intercepted by a third party, resulting in the leakage of the company's financial and tax information and insecurity.

04

Without system support, the customer cannot sign the electronic invoice online after receiving the e-mail, and the finance department cannot complete the necessary process of invoice delivery and obtain the necessary legal evidence, which may affect the subsequent AR collection and dunning of the company.

05

Without professional system support, it can't meet the requirements of the four ministries of the state that the original documents of e-invoices need to be kept for 30 years, nor can it meet the compliance requirements of the four ministries of the state on electronic reimbursement, bookkeeping and electronic archiving management of e-invoices.

06

Without professional system support, it is impossible to connect with enterprise finance, taxation and ERP systems, and the structured data of outgoing invoices cannot be imported into the above systems for direct accounting posting or support subsequent processes, which is easy to form information fault and information island.

07

Receiving Invoice scenario

Workflow description under traditional working mode



More suppliers with more incoming e-invoices. The invoice receiving through e-mail, Wechat, Dingding, Feishu as well as express and other channels is disorderly.

In the era of electronic invoice, the company will receive more and more VAT e-invoices issued by suppliers. Suppliers will send e-invoices to the company through e-mail, Wechat, Feishu, Dingding and other platforms, and even express the printed copies of electronic invoices. The company's procurement or AP accountants are forced to collect and download e-invoices through various channels, which is disorderly and unable to deliver automatic statistics and management for suppliers' e-invoices.

Equipment or software required

• Computer • Wechat • Dingding • Feishu • E-mail system • Express

Record the receiving details of electronic invoice with Excel to avoid wrong, missing and duplicate receiving.

After receiving invoices, financial personnel need to use Excel to record the invoice No, Invoicing Date, amount, vendor name, e-mail receiving date, vendor e-mail and other necessary information of each invoice, and make statistics on the receiving of e-invoices, so as to facilitate subsequent query, statistics and management, so as to prevent wrong, missing or repeated receiving of e-invoices from vendors and affect the subsequent AP payment processes.

Equipment or software required

• Computer • Excel



Download and print electronic invoices and support subsequent processes

Financial personnel need to download and print each electronic invoice. If it is an electronic invoice in OFD format, they also need to download OFD reader to print these electronic invoices; After printing, the financial personnel need to check the printed invoices with Excel records one by one, and then submit the electronic invoice printing documents to the company's procurement, accounting and tax departments to follow the business processes of AP payment, accounting, VAT deduction and tax declaration.

Equipment or software required

- Computer
- Printer
- OFD reader
- Excel

Do validation, duplicate check, title check and other compliance verification for VAT incoming e-invoices to prevent tax-related risks.

Financial personnel do validation, duplicate check, title check and other compliance verification for VAT incoming e-invoices to prevent tax-related risks; Since the VAT validation platform of the State Administration of taxation (GTS) does not support batch automatic validation, and the validation results cannot be saved after validation, the financial personnel need to manually validate every one invoice and enter the validation results into Excel; For the duplicate check, title check and other compliance verification, it is completely handled manually by financial personnel, which has low efficiency, poor accuracy and certain risks.

Equipment or software required

- Computer
- Excel
- The VAT validation platform of the State Administration of taxation (GTS)

Save the original documents of electronic invoices, establish electronic accounting archive, and preliminarily meet the compliance requirements of the four Ministries of the state on electronic reimbursement and archiving of e-invoices

After downloaded and printed the electronic invoice, the financial personnel need to rename the original document 「PDF or OFD version」of e-invoice according to certain rules and save it in their own computer or mobile hard disk, so as to meet the requirements of the Tax, Finance, Archives Bureau and the Ministry of Commerce that the e-invoice original documents need to be kept for 30 years; Financial personnel need to use Excel to enter the document No of accounting voucher, reimbursement form, PR, contract, PO, SO, bank transaction receipt and other documents associated with each invoice, establish electronic index table and electronic archives for subsequent query and audit and preliminarily meet the compliance requirements of the four Ministries of the state on electronic reimbursement and archiving of e-invoices.

Equipment or software required

- Computer
- Wechat
- Dingding
- Feishu
- E-mail system
- Excel
- Mobile hard disk



Problems and risks in traditional working mode

01

Switching from VAT paper invoice to electronic invoice involves many internal and external business processes of the company, which need to be optimized and adjusted, which is time-consuming, laborious, and large investment.

02

Due to the need to receive a lot of emails sent by suppliers every month, download, save and print many electronic invoices, procurement and finance personnel are facing great work pressure and need to increase manpower and manpower budget.

03

The electronic invoices sent by suppliers through e-mail, Dingding, Feishu and other platforms are easy to be illegally intercepted by third parties, resulting in the leakage of the company's financial and tax information and insecurity.

04

Without professional system support, if the supplier only sends the image file of e-invoice without sending the original file, the purchasing and financial personnel can't find it under normal circumstances, which will lead to the company's inability to obtain the original file of e-invoice and meet the compliance requirements of electronic archiving management of e-invoice.

05

Without professional system support, it can't meet the requirements of the four Ministries of the state that the original documents of e-invoices need to be kept for 30 years, nor can it meet the compliance requirements of the four Ministries of the state on electronic reimbursement, bookkeeping and electronic archiving management of e-invoices.










06

Without professional system support, the incoming VAT e-invoices can't realize validation, duplicate check, title check and other compliance verification automatically, and can't 100% prevent tax related risks. In addition, the manual operation efficiency is low, the labor intensity is huge, and the cost is high.

07

Without professional system support, it is impossible to connect with enterprise finance, taxation and ERP systems, and the structured data of incoming invoices cannot be imported into the above systems for direct accounting posting or support subsequent processes, which is easy to form information fault and information island.

The value of digital solution after the digital transformation of enterprises.

	 链票 Digital working mode based on cloud platform	Traditional working mode
 Work email box	 100% replacement	Receiving, Sending
 Hard disk	 100% replacement	Storage
 Excel	 100% replacement	Record, statistics and query
 Manpower	 80% automation	Manual operation

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